

Policy Title: RCC Clinical Uniform Reimbursement Policy	
Policy Number:	Effective Date: June 1, 2024
This policy is applicable to: RightCare Clinic	Policy Category: Clinical Operations

1. Purpose

The purpose of this policy is to define the process of purchasing uniforms needed to perform clinical duties. There are requirements and specifications that must be met to ensure a cohesive look.

2. Definitions

- **Uniform** – uniforms are classified as articles of clothing that are worn to work clinical shifts. Scrubs and scrub jackets must adhere to the departmental scrub color. If a lab coat is worn, it must be white. All uniforms must be *embroidered*.
- **Scrub Jacket** – scrub jackets may be the same color as scrubs or dark gray, suitable for wearing over scrubs. This can be a jacket with a zipper, vest, etc.
- **Embroidered** – must have *service line logo*, staff member's name and if desired the role.

3. Policy/Procedure

ECS will cover the cost up to \$230 per year for approved uniform articles. Any article of clothing purchased or reimbursed by ECS must comply with the designated color for each department within RightCare Clinic and **must be embroidered** with the appropriate logo excluding scrub pants.

- **Providers** – Charcoal/Pewter scrubs with optional appropriate jacket or lab coat OR professional office attire with a white lab coat.
- **Clinical Staff** – Navy scrubs with optional appropriate jacket.
- **Office Staff** – Caribbean Blue scrubs with optional appropriate jacket.

ECS will cover the cost of uniforms according to the standards previously mentioned up to \$230 per service line. Embroidery is not a part of the \$230 total allotment; this is covered in full outside of the \$230 allotment. Providers may purchase additional scrubs/jackets to be reimbursed through his/her CME/PEA/BERP, up to a maximum of \$230 per year and must adhere to the scrub policy standards.

Uniforms can be picked up from the ECS office or mailed directly to a staff member's home, only if the staff member lives 25+ miles from the ECS main office.

4. Revisions

ECS and any of its affiliated entities reserves the right to alter, amend, modify, or eliminate this policy at any time.

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Reviewers:

Approver:

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